

SIGN PERMIT

NO. PS



40555 Utica Road, P.O. Box 8009
Sterling Heights, Michigan 48311-8009
Phone (586) 446-2360

Email Address: bldg@sterlingheights.gov
ALL inspections are scheduled online at www.sterlingheights.gov

1. Job Location:										
Job Location Street Address					Date of Application					
EMAIL ADDRESS REQUIRED					*All correspondence will be emailed*					
Owner's Name					Driver's License Number					
Owner's Address			City		State		Zip Code			
Contact person					Telephone Number					
2. Contractor Information:										
Contractor's Name					Driver's License Number					
Contractor's Address			City		State		Zip Code			
Telephone Number		Date of Birth		Federal Employer ID Number (or reason for exemption)						
Workers Comp Insurance (or reason for exemption)				MESC Employer Number (or reason for exemption)						
Contractor License Type				License Number			Expiration Date			
BY SIGNING THIS I CERTIFY THAT PROPOSED WORK IS AUTHORIZED BY OWNER OF RECORD & THAT I AM AUTHORIZED BY OWNER TO MAKE APPLICATION AS HIS AUTHORIZED AGENT. WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE CITY . ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO BEST OF MY KNOWLEDGE.										
Section 23a , state construction code Act of 1972, 1972 PA 230, being Section 125.1523a of MI Compiled Laws, prohibits a person from conspiring to circumvent licensing requirements of MI relating to persons who are to perform work on a residential building /structure. Violators are subject to civil fines.										
Signature of Applicant										
3. Sign Description										
Ground Sign		\$164	Long Term Temporary Sign (1 year)					Wall Sign		\$164
Height <15 ft			Height		<i>Sign Must be Constructed with > 1/2" plywood, 4x4 posts, decorative post caps, uniform color.</i>		Height			
Width			Width				Width			
Square Feet			Square Feet				Square Feet			
Please Circle Option:							Please Circle Option:			
Illuminated or Non-Illuminated							Illuminated or Non-Illuminated			
Lineal feet of street frontage where sign located			Total Signage Allowed: 40 Square Feet.		Largest Sign: 16 square feet.		Sign max 200 s.f. & may not exceed 10% of façade area			
Sign max 150 s.f. & may not exceed 50% of l.f.			Do not locate sign between street & sidewalk.				Bldg Façade Width			
Electronic message board(EMB)?			REGISTRATION EXPIRES IN ONE YEAR				Bldg Façade Height			
Application Fee		\$54	Is this a New Sign? OR				Application Fee		\$54	
Plan Review Fee		\$75	Is this a Renewal for an Existing Sign?				Plan Review Fee		\$75	
Total Fee		\$293	Total Fee				\$73	Total Fee		\$293
FOR SIGNS WITH ELECTRICAL POWER (PERMIT REQUIRED) PROVIDE LISTING AGENCY _____ & LISTING/TAG# _____.										

***** SUBMIT APPLICATION WITH COMPLETE PLANS FOR REVIEW *****

FOR ALL SIGNS: Include images, dimensions and setbacks (12' from property line) of all existing & proposed signs, wind load calculations, method of attachment & any technical specifications. NO signs in easements. **FOR GROUND AND/OR EMB SIGNS:** Include aerial view indicating location of all existing structures and where sign is to be installed. Include engineer-sealed footing plans for signs > 32 s.f. and/or over 5 feet in height. **FOR WALL SIGNS:** Include drawing of building facade with building height and width indicated.