

CITY OF STERLING HEIGHTS
MINUTES OF THE ELECTION COMMISSION
JULY 7, 2025

Location: City Hall, Conference Room 106, 40555 Utica Road, Sterling Heights, MI 48313

1. Meeting called to order and roll call.

Chair May called the meeting to order at 6:49 p.m.

Commissioners present: Sara Dionne; Joseph Niman, Jr.; Melanie Ryska, City Clerk

Also present: Chelsea May, Deputy City Clerk; Jessica Melton, Management Services Specialist

2. Approval of Agenda

Motion by Niman, seconded by Dionne, to approve the agenda as presented.

Yes: All

Motion carried.

3. Approval of Meeting Minutes of June 4, 2025

Motion by Dionne, seconded by Niman, to approve the meeting minutes of June 4, 2025 as presented.

Yes: All

Motion carried.

4. To consider establishment of absent voter counting boards for the August 5, 2025 Local Primary Election.

Motion by Niman, seconded by Dionne, to approve Absent Voter Counting Boards for the August 5, 2025 Local Primary Election, at the discretion of the City Clerk.

Yes: All

Motion carried.

5. To appoint Election Inspectors and Receiving Board Members for the August 5, 2025 Local Primary Election.

The Commission reviewed the lists of workers. Clerk Ryska noted that a majority of the workers on the list have already confirmed their availability, however, as with any election, some changes may need to be made to as the election nears.

Motion by Niman, seconded by Dionne, to appoint Election Inspectors and Receiving Board Members for the August 5, 2025 Local Primary Election, and to authorize the City Clerk to add additional inspectors as necessary.

Yes: All
Motion carried.

6. Communication from Citizens. None
7. Unfinished Business. None
8. New Business.

Clerk Ryska distributed the Election Inspector training list and invited the Commissioners to attend any of the sessions.

9. Adjournment

Motion by Niman, seconded by Dionne, to adjourn the meeting at 7:09 p.m.

Yes: All
Motion carried.

Melanie Ryska, Chair
City Clerk