

New Home Requirement Checklist



*Note: All paperwork is submitted to the Building Department. All fees are subject to change July 1st

Building Department:

New Home

- ☐ [Building Permit Application](#)
- ☐ 2 sets of blueprints
- ☐ 2 sets of heat plans
- ☐ 2 sets of energy packets
- ☐ 1 set of plot plans
- ☐ Check for \$705

New Home - Master on File

- ☐ [Building Permit Application](#)
- ☐ 1 set of plot plans
- ☐ Check for \$183

Engineering Department:

- ☐ [Soil Erosion Permit](#)
- ☐ 1 set of plot plans
- ☐ Check for \$1,580