



## Patron Feedback Form

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Do you wish to be contacted to follow up with this matter? Yes No

Date and time of good deed/incident: \_\_\_\_/\_\_\_\_/\_\_\_\_\_:\_\_\_\_ a.m. / p.m.

Location: Park \_\_\_\_\_ Community Center Senior Center Nature Center

**Individuals involved:**

SHPR Staff: Yes / No Name(s) if known: \_\_\_\_\_

Another Patron(s) Yes / No Name(s) if known: \_\_\_\_\_

Is this regarding an incident in which the Police were involved? Yes No

If yes, please provide the police report number and date below.

Police Report # \_\_\_\_\_

Date \_\_\_\_\_

Please describe in detail the good deed / compliment / issue / incident:

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If you have additional paperwork or information you would like to share, please attach it to this form for submission.

### Department Use Below

Received: \_\_\_\_/\_\_\_\_/\_\_\_\_\_:\_\_\_\_ a.m. / p.m. Received by: \_\_\_\_\_

Staff Findings: \_\_\_\_\_

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Resolution and resolved by: \_\_\_\_\_

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Unable to resolve, report sent to: \_\_\_\_\_ Date: \_\_\_\_\_

To my knowledge, this is the \_\_\_\_\_ time this issue has been reported and followed up on. \_\_\_\_\_ Initials

Compliment shared with: Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Employee: \_\_\_\_\_ Date: \_\_\_\_\_