

Sterling Heights Parks and Recreation

2026 Field Reservation Form

Field Type: Baseball/Softball Soccer Cricket Cross Country
(circle one) If Baseball/Softball: Base distance _____ Pitching Distance _____

Group Name: _____

Representative Name: _____

Representative Address: _____

Representative's Phone Number: _____

Representative's Email: _____

Desired Location: _____ Desired Field #: _____ Lights Needed (circle): YES NO

Requested Day(s) of the Week: 1st Choice _____ Requested Time: _____

2nd Choice _____ Requested Time: _____

Start Date _____ End Date _____

Insurance Attached?: Yes No \$50 Non-Refundable Deposit (staff initials): _____

Staff only below this line

Field: _____ Day(s): _____ Times: _____

Field: _____ Day(s): _____ Times: _____

Field Rental Policies/Guidelines

- Submitting a field reservation form **does not** guarantee that the desired (or any) field will be granted.
- **All field rentals begin no earlier than May 2.** This is to allow our fields to receive annual maintenance and routine work to ensure every field rented is prepared properly for the season. *There will be no soccer field rentals during the month of July.* **The final field rental for the season will be Sunday, October 11.**
- Permit application forms must be filled out and turned in with **every request**. Any updated or changed information regarding a rental must be accompanied by an updated application form. Rental requests will not be considered finalized until a permit application and deposit is submitted and is confirmed by the Parks and Recreation Department.
- Official permits will **NOT** be distributed until the proper certification of insurance and fee (paid in full) have been received by the Parks and Recreation Department. Rentals will not be added to the weekly schedule in the absence of a completed application and fields will not be opened without the permit.
- Please be advised that there is always the potential for unforeseen field issues or weather concerns that may cause permit cancellations. Parks and Recreation will attempt to assist in rescheduling activities based on field availability but cannot guarantee rescheduled activities will be available on desired fields, days, times or even at all.
- Soccer permits are allowed to request one weekday (Monday – Thursday) and one weekend day (Friday – Sunday), Crickets permits are allowed to request one weekday (Monday – Thursday) and one weekend day (Friday – Sunday) or two weekdays (Monday – Thursday).
 - **All fees are non-refundable.**
- Parks and Recreation Department and affiliated organization activities will take precedent over rental activities in the event of a conflict. The Parks and Recreation Department will make every attempt to find an alternate solution for the rental in this instance.
 - For further rental assistance, please contact Bobbie Wilson at (586) 446-2707.

I have read and understand the policies stated above: _____

Date: _____

Representative Signature