



Sterling Heights PARKS & RECREATION

PICNIC PAVILION REGULATIONS

The City of Sterling Heights Park system offers individuals and groups the opportunity to engage in recreation, fitness, wellness and leisure activities. With the exception of the Farmer's Market pavilion, which is not available to be reserved for private events, park pavilions are otherwise available to be reserved for recreational functions, which includes birthday parties, family gatherings, picnics, barbecues, graduation parties and other recreational activities consistent with the goal of the parks to promote family friendly activities and recreational opportunities.

A Picnic Pavilion Permit is required for reservation of the Pavilion and is only valid for the date noted on the permit.

Dodge Park Pavilion 1 has 15 tables with seating for 116, **Dodge Park Pavilion 2** has 12 tables with seating for 100 and **Dodge Park Pavilion 4** has 4 tables with seating for 30. Barbecue grills are adjacent to the pavilions. Electricity is only available at Dodge Park Pavilions 1 and 2. The covered pavilion at **Nelson Park** has 8 tables for a seating capacity of 76 people. The covered pavilion at **Farmstead Park** has 6 tables for a seating capacity of 46 people. All pavilions listed above have at least one table that is wheelchair accessible.

Reservations must be made in advance and in person at the Sterling Heights Parks & Recreation Department during regular business hours beginning Monday, March 2 for Sterling Heights residents and Monday, March 16 for Non-Sterling Heights residents. On-line reservation requests may be made beginning Tuesday, March 3 for Sterling Heights residents *for Nelson and Farmstead Parks only*. The office is in the Sterling Heights Community Center located at 40250 Dodge Park Road. Phone reservations are NOT accepted. Payment in full, the security deposit and a photo I.D. are required at the time of reservation.

Reservation of a park pavilion is not permitted for non-recreational activities, which include, but are not limited to commercial events, religious services, political fundraising; and/or meetings or gatherings whose primary purpose is to promote or raise funds for a political candidate, party organization, issue or other political matter.

Refunds for up to one-half the rental rate are only given for cancellations received a minimum of seven (7) days prior to the scheduled reservation date. **No refunds are given because of inclement weather, Dodge Park Splash Pad closure or restrictions due to local, state and federal guidelines.**

Consumption of alcoholic beverages in Dodge Park or Farmstead Park is prohibited unless an Alcoholic Beverage Permit is obtained at the Sterling Heights Police Department prior to the picnic. NO EXCEPTIONS. Alcohol Permits are provided at the Records Division of the Police Department for an additional fee. Call (586) 446-2900 for details. All other parks prohibit alcohol.

The picnic pavilion area must be left in a clean, litter free and orderly condition. It is prohibited for any decorations to be taped, nailed or hung from the pavilion structure. Decorations are allowed on tables only and must be removed completely upon the conclusion of your event, including any tape used to secure table coverings. The use of confetti is strictly prohibited in all parks.

The Picnic Pavilion Permit does not give the holder any rights other than the exclusive use of the picnic pavilion for the reservation period.

An additional \$100 refundable security deposit will be required at the time of your reservation rental request. The deposit will be refunded in the form of a credit card refund* or by city check 4-6 weeks after your reserved date once it has been deemed by the Parks and Recreation Department that the pavilion was left in acceptable condition.

***Credit card security deposits will be refunded one week following the event date. If we are unable to process a refund to your credit card, a check will be mailed in 4 – 6 weeks following the rental date.**

Dodge Park Pavilions 1 &2	Monday – Friday Excluding Holidays	Saturday, Sundays & Holidays
Residents	\$108.00	\$139.00
Non-Residents	\$159.00	\$220.00
Dodge Park Pavilion #4		
Residents	\$63.00	\$73.00
Non-Residents	\$93.00	\$108.00
Farmstead / Nelson Pavilions		
Residents	\$94.00	\$126.00
Non-Residents	\$144.00	\$189.00

IMPORTANT! PLEASE READ CAREFULLY! PARK RULES AND REGULATIONS

To ensure that everyone has a pleasurable park experience, please abide by these park rules and regulations:

- ☞ ***The park is open from 7 a.m. to 10 p.m. (April – September) 7 a.m. to 8 p.m. (October – March)***
- ☞ ***Vehicles must be driven on designated roads or parking areas only and not onto the general park grounds or on non-motorized paths. The operation of off-road vehicles is prohibited.***
- ☞ ***Catering firms will not be allowed to drive into the park. Their equipment may be stationed adjacent to the pavilion by hand, but the vehicle must stay in the parking lot in a designated parking space. Catering companies are only allowed to provide for the rental group reserving their services per city ordinance.***
- ☞ ***Due to fire and building code regulations, cooking food in any manner (grill, griddle, smoker, rotisserie, etc.) as well as smoking (cigarettes, vaping, hookah, etc.) under the pavilion structure is prohibited. The use of marijuana is prohibited in all parks per state and local ordinances.***
- ☞ ***Water is NOT provided in any shelter.***
- ☞ ***Park users shall not erect temporary structures such as tents, canopies, screen houses, etc. in Dodge Park. No more than two 10 x 10 canopies can be used with pavilion rentals at Nelson and Farmstead Parks. Attractions such as dunk tanks, moonwalks, pony rides, etc. are not permitted.***
- ☞ ***Electronic amplification systems and gas-powered generators are not allowed.***
- ☞ ***Alcoholic beverages are prohibited in all parks with the exception of Dodge Park and Farmstead Park. An Alcoholic Beverage Permit must be obtained for a fee from the Records Division of the Sterling Heights Police Department and will be issued only after the Parks and Recreation Office has issued a Pavilion Permit. Alcoholic beverages allowed by permit must be consumed in the area immediately adjacent to the picnic group for which the permit was granted. Alcoholic Beverage Permits are issued for an additional fee from the Records Division of the Sterling Heights Police Department. Call (586) 446-2900 for more information on how to obtain an Alcoholic Beverage Permit.***
- ☞ ***Park users shall not attach signs or decorations of any kind to the pavilions or other park equipment. Nor are any signs permitted to be in or on the ground per city ordinance (i.e. yard signs with step stakes, etc.)***
- ☞ ***Park users are responsible for maintaining the immediate picnic area by extinguishing all fires completely and disposing of all refuse and trash into proper receptacles. The use of confetti, powder/paint cannons, "party poppers", littering and pollution of parks and waterways is prohibited.***
- ☞ ***Park users shall not build fires upon the ground; only use provided charcoal grills on site.***
- ☞ ***Dogs are allowed in the park; they must be restrained at all times on a leash not greater than 6 feet long; clean-up after the dog is mandatory.***
- ☞ ***Park users shall not swim or wade in any City-owned recreational waters.***
- ☞ ***Park users shall not hunt, trap, feed or pursue wildlife at any time.***
- ☞ ***Park users shall not use, carry or possess illegal firearms, air rifles, bow and arrows, slings, etc.***
- ☞ ***The use of fireworks is strictly prohibited in public parks, per state ordinance.***
- ☞ ***No person shall expose or offer for sale any article or service, solicit contributions for any purpose, gamble or participate in any game of chance.***
- ☞ ***Park users in possession of a permit shall be bound by all rules and regulations and all applicable ordinances. Any and all permits shall be revoked, and park users ordered to vacate the park for violations or non-compliance of these and all park rules.***
- ☞ ***THE PICNIC PERMIT, PARK RULES AND ALCOHOLIC BEVERAGE PERMIT (IF APPLICABLE) MUST BE IN YOUR GROUP'S POSSESSION WHILE AT THE PARK.***