

Date \_\_\_\_\_

**CITY OF STERLING HEIGHTS  
OFFICE OF THE CITY CLERK**

**APPLICATION FOR LICENSE TO  
OPERATE A JUNK YARD OR AUTOMOBILE WRECKING YARD**

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS TELEPHONE NUMBER \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_

OWNER'S ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

OWNER'S TELEPHONE NUMBER \_\_\_\_\_

OWNER'S DRIVER'S LICENSE NUMBER \_\_\_\_\_

**IF OWNER IS A CORPORATION:** (Attach copy of certificate from the corporation securities commission that the said corporation is in good standing)

FULL NAME AND OFFICIAL ADDRESS \_\_\_\_\_

\_\_\_\_\_

FULL NAME AND ADDRESS OF THE RESIDENT AGENT \_\_\_\_\_

NAME AND ADDRESS OF ALL OTHER OWNERS, COPARTNERS, OFFICERS AND DIRECTORS, IF A CORPORATION; INCLUDING STOCKHOLDERS, IF A CLOSED CORPORATION.

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\_\_\_\_\_

\_\_\_\_\_

Junk Yard or Automobile Wrecking Yard License

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**All of the following attachments ( #1 thru #6) must be completed in order for your application to be processed. (Additional sheets may be attached if needed)**

## ATTACHMENT #1

**Legal description of site in which operation is contemplated, together with a complete statement of ownership of the premises.**

**ATTACHMENT #2**

**A site plan showing the location of the boundary lines of the premises:**

## ATTACHMENT #3

**A full and complete disclosure of the type of operation to be carried on:**

**ATTACHMENT #4**

**A description of any building to be considered on the premises and any improvements to be made thereto:**

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#### **ATTACHMENT #5**

**A statement as to whether or not the contemplated operation will involve the use of force or pounding, what machinery is to be used and whether or not any objectionable noise will be created:**

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**A statement as to whether or not any combustible or inflammable material will be used in the operation or stored on the premises, and, if so, for what purpose or purposes and what safety precautions will be taken to avoid fires:**

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**A statement as to whether or not the operation contemplated will be under the immediate supervision of the applicant:**

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**Full names and addresses of all persons to be employed in the operation of the business:**

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## ATTACHMENT #6

## INDIVIDUAL AFFIDAVIT

**This affidavit must be completed by each person whose name appears on the first page of this application as an owner, copartner, officer or director of the corporation and their signature notarized. (This page may be photocopied as needed.)**

**Please state your place of residence for the three (3) years preceding the date of this application:**

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I, \_\_\_\_\_, hereby swear or attest that I have not been convicted of a felony or misdemeanor from five (5) years to the date of this application.

## FINGERPRINT

State of Michigan  
County of Macomb

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, who, being duly sworn, says that he/she signed the above application and that the statements therein are true.

## Notary Public

My Commission expires:

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**(OFFICE USE ONLY)**

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Copy of Chapter 26 of Code of Ordinances

All attachments are submitted with application

\$325.00 license fee

Building Department approval date: \_\_\_\_\_

Code Department approval date: \_\_\_\_\_

Fire Department approval date: \_\_\_\_\_

Planning Department approval date: \_\_\_\_\_

Police Enforcement approval date: \_\_\_\_\_

Treasury Department approval date: \_\_\_\_\_

Water Billing Department approval date: \_\_\_\_\_

City Council approval date: \_\_\_\_\_

Issued by: \_\_\_\_\_

Approved by: \_\_\_\_\_