



Office of the City Clerk
40555 Utica Road
P.O. Box 8009
Sterling Heights, MI 48311-8009

Secondhand Merchant Registration (\$124.00 annual fee to register as Secondhand Merchant)

The undersigned hereby registers as a Secondhand Merchant under Chapter 12 –21 of the Codified Ordinances of the City of Sterling Heights. (Note, this does not take the place of the requirement to register as a business under Chapter 12-2)

NAME OF SECONDHAND MERCHANT (Registered Assumed Name): _____

LIST ALL FORMAL AND INFORMAL NAMES: _____

NAME OF OWNER, PARTNERSHIP AND/OR CORPORATION (If not same as assumed name): _____

TYPE OF BUSINESS: _____

DAYS AND HOURS OF OPERATION: _____

PHYSICAL ADDRESS OF SECONDHAND MERCHANT BUSINESS:

Address _____ Zip Code _____

Telephone Number (w/area code) _____

Date Business Started _____

MAILING ADDRESS FOR COMMUNICATIONS FROM THE CITY (If different than physical address listed above):

Address _____ City/State _____ Zip Code _____

LIST ALL OWNERS, OPERATORS, MANAGERS AND SUPERVISORS, INCLUDING, ADDRESS, PHONE NUMBER, DRIVER'S LICENSE NUMBER AND DATE OF BIRTH (Note: Completion of all fields for each person listed is mandatory):

Name: _____	Address: _____	Zip: _____	
Title: _____	Phone # _____	Driver's License # _____	DOB: _____
Name: _____	Address: _____	Zip: _____	
Title: _____	Phone # _____	Driver's License # _____	DOB: _____
Name: _____	Address: _____	Zip: _____	
Title: _____	Phone # _____	Driver's License # _____	DOB: _____
Name: _____	Address: _____	Zip: _____	
Title: _____	Phone # _____	Driver's License # _____	DOB: _____

MERCHANT LICENSE INFORMATION

IDENTIFY BELOW WITH "X" WHICH LICENSES (include License Number & Exp.) ARE MAINTAINED WITH THE CITY:

PAWN: License # _____ Expiration: _____

PRECIOUS GEMS AND METALS: License # _____ Expiration: _____

A **SECONDHAND MERCHANT** is any person, corporation, member of a co-partnership, firm, or limited liability company that purchases, receives, stores, passes through, or exchanges secondhand personal property of any kind in any condition to facilitate or promote the re-sale of such property. By way of illustration and not limitation, pawn shops, pawnbrokers, flea market dealers, junk dealers, automobile wrecking yards, nonferrous metal dealers, jewelers, jewelry exchange participants, precious metal and gem dealers, videogame retailers, electronics stores, toy stores, video stores, and any other store or operation are all deemed to be secondhand merchants for purposes of this division if they purchase, receive, store, pass through, or exchange secondhand personal property of any nature.

PLEASE CIRCLE THE TYPES OF SECONDHAND GOODS HANDLED BY THE MERCHANT:

EMERGENCY

JEWELRY PRECIOUS METALS GEMS WATCHES ELECTRONICS CAMERAS

VIDEOS DVD'S VIDEO GAMES TOOLS TIRES/WHEELS VEHICLE PARTS

NON-FERROUS METAL TOYS SPORTING GOODS MUSICAL INSTRUMENTS

OTHER: _____

CONTACT PERSON ON A 24-HOUR BASIS

NAME: _____ HOME/CELL NUMBER _____

NAME: _____ HOME/CELL NUMBER _____

MERCHANT SIGNATURE: _____ Date: _____

Please Send with \$124 Remittance to:

City of Sterling Heights

City Clerk

40555 Utica Road

P.O. Box 8009

Sterling Heights, MI 48311-8009

Retain a copy of this Completed Application and Ordinance for your records.

For your information, Chapter 12-21 of the City of Sterling Heights Code of Ordinances is attached.