



Kevin Edmond
Fire Chief

Fire Watch

Based on the 2024 Edition of the
International Fire Code

Facility Name: _____

Address/Building: _____

Contact Name and Phone Number: _____

The Fire Watch Shall:

- Continually patrol the area, structure or facility and document the patrol a minimum of once every hour.
- Be trained in the use of a fire extinguisher and always have one accessible.
- Be capable of communicating with building occupants and the fire department to notify them about fires or other emergencies.
- Maintain a record of the Fire Watch for inspection by the Authority Having Jurisdiction.
- **Email this record of the Fire Watch to the Sterling Heights Fire Prevention Division DAILY.**
Send to: FPS@sterlingheights.gov

Date	Name of Person Performing Fire Watch	Area/Floor	Time	Comments

Fire Watch

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NFPA 101-3.3.91 Fire Watch. The assignment of a person or persons to an area for the express purpose of notifying the fire department, the building occupants, or both of an emergency; preventing a fire from occurring; extinguishing small fires; or protecting the public from fire or life safety dangers.

NFPA 101-9.6.1.6* Where a required fire alarm system is out of service for more than 4 hours in a 24-hour period, the authority having jurisdiction shall be notified, and the building shall be evacuated or an approved fire watch shall be provided for all parties left unprotected by the shutdown until the fire alarm system has been returned to service.

NFPA 101-A.9.6.1.7 A fire watch should at least involve some special action beyond normal staffing, such as assigning an additional security guard(s) to walk the areas affected. These individuals should be specially trained in fire prevention and in occupant and fire department notification techniques, and they should understand the particular fire safety situation for public education purposes. (Also see **NFPA 601**, *Standard for Security Services in Fire Loss Prevention*).

NFPA 101-9.7.6.1 Where a required automatic sprinkler system is out of service for more than 4 hours in a 24-hour period, the authority having jurisdiction shall be notified, and the building shall be evacuated or an approved fire watch shall be provided for all parties left unprotected by the shutdown until the sprinkler system has been returned to service.

Where required the following shall constitute a Fire Watch as approved by the Sterling Heights Fire Department.

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- Maintain a record of the Fire Watch for inspection by the Authority Having Jurisdiction.

OUT OF SERVICE SIGNAGE

INSTRUCTIONS: Note what fire protection system is out of service and post copies of this sign at main entrance and on all floor areas:

(Fire protection system out of service)

OUT OF SERVICE

**A FIRE WATCH IS PATROLLING THE
AFFECTED AREAS OF THE BUILDING**

IN CASE OF FIRE CALL

911

**FOLLOW POSTED EMERGENCY
PROCEDURES**

Sterling Heights Fire Prevention Division:
Phone (586) 446-2970 ♦ FPS@sterlingheights.gov